



# Tasks

Board Meeting July 19,2021



## President

Task the President to lead or conduct activities to research legal firm requirements, collect information on legal firm candidates, and report findings and recommendations at the August 2021 board meeting.

Expand the definition of road repair expenses to include materials used for road-repair activities.

The Treasurer lead or conduct a reserve study and present findings and recommendation to the board.

In coordination with the Governing Documents Committee, merge all governing body functions into one document; that we organize the document by responsible entity (board positions and committees); that we identify and add missing functions; and that we use a common format.

Task the President to lead or conduct activities to research insurance requirements, collect information on insurance options, and report findings and recommendations at the August 2021 board meeting.

Task the President to lead actions to compile an inventory of all association property

## Treasurer

Task the treasurer to research, without attorney expense, foreclosure procedures and report findings to the board within 75 days.

## Secretary

Create a file for mailbox research.