

**A. The committee convened at 1:00 PM (members present being Nate Tribby Randy Kling and Keith Stanford) and addressed the following:**

**Road Committee Reserve Study Input:** Presented by Randy Kling to devise a strategy for creating an estimate and for proposing an amount because catastrophic road damage is a large portion of the reserve fund.

**Motion: Recommended Road Committee Reserve Fund Input Cost.** The committee voted to set the cost for reconstruction of all roadways and easements at \$25,000.00.

**Motion: Recommended Road Committee Reserve Fund Input Request.** The committee voted to request the reserve fund include at least \$25,000.00 for catastrophic road reconstruction.

**Full Grade - Road Repair Timing:** Presented by Nate Tribby to decide which option to take because we have two options for the remainder of the year -- we can do repairs now and the full grading as scheduled, or do the full grading now and make repairs later if needed.

**Motion: Repair Now or Full Grading Now** The committee voted to schedule road repair as soon as possible and keep full grading during the first week of October.

**Complaint – Foothills and Last Trail:** Presented by Keith Stanford to review the issue and provide an appropriate response because a resident contacted a road committee member to report that the road conditions at Foothills and Last Trail were holding up progress on home construction.

**Motion: Repair to Intersection of Foothills and Last Trail.** The committee voted to schedule repair as soon as possible.

**Budget Input - Road Grading:** Presented by Randy Kling to request sufficient funds to accomplish all needed road grading in 2022 because the committee's inputs are due next month.

**Motion: Approve Road Grading Budget Input for 2022.** The committee voted to approve the amount of \$12,000.00 for road grading.

**Budget Input - Road Damage Prevention:** Presented by Randy Kling to request a reasonable amount of funds to accomplish a specific target of road damage prevention measures in 2022, and/or to set aside funds in 2022 to be used in combination with funds from future years to pay for high-cost item(s) because the committee's inputs are due next month.

**Motion: Road Damage Prevention Budget Input for 2022.** The committee voted to request \$6,350.00 for road damage prevention measures.

**Budget Input - Road Repair:** Presented by Randy Kling to request sufficient funds to accomplish all needed road grading in 2022 because the committee's inputs are due next month.

**Motion: Road Repair Budget Input for 2022.** The committee voted to request \$9,900.00 for road repair.

**Presentation of Road Committee Report:** Presented by Randy Kling to establish a procedure to follow because we have not decided as a committee how to present the report to the board.

**Motion: Chair Reports to the Board.** The committee voted that the chairperson will present the committee report to the board, the liaison will present the report in the chairperson's absence, and another committee member will present the report if chairperson and liaison are absent.

**Motion: Road Committee Report Template.** The committee voted that the road committee report will address: 1) Road Maintenance (a. Routine Grading, b. Road Repair, and c. Road Damage Prevention); 2) Conditions of HLR Roads; 3) Committee

Actions; 4) Owner Advisories; and 5) Other (optional).

**Road Committee Functions Input:** Presented by Randy Kling to discuss and decide what functions are addressed in the functions document because the committee chair is tasked to provide a functions document for inclusion in the consolidated association functions document.

**Motion: Road Committee Functions to Document** The committee voted that the following functions will be included in the functions document: Finances, Reporting, Road Grading, Road Repair, Road Damage Prevention, and Evaluating Road Conditions and Issues.

**B. The Committee adjourned at 2:20 PM.**