

HLR Nominating and Election Committee Meeting Minutes

24 March 2021

(as of 19 April 2021)

1. Members in attendance: Randy K (NEC Chair & Board member), Karen T (NEC Co-Chair), Claire P and Eileen A. Not able to attend Becky H.
2. NEC created and reviewed proposed Special Election (SE) Nomination Letter to be sent to all PO announcing the two new board vacancies and intent to fill them by special election. See attachment #1
3. Proposed Special Election Timeline:
 - No later than (NLT) 26 March mail: Special Election Nomination letter
 - 17 April: Candidates to submit their names and statements
 - NLT 18 April: NEC prepares SE Ballot packet
 - 18 April: NEC's next meeting
 - NLT 19 April: mail SE Ballots if more than two candidates volunteer to run for the special election.
 - 21 April: If needed, propose to the HLR item #5 below
 - NLT 23 April: mail SE ballots IF Board decides to not accept the NEC recommendation (#5) and conduct the special election.
 - 23 Apr through 22 May: receive and safeguard SE ballots
 - 22 May: host Special Election
4. NEC to review and make edits to the proposed special election packet through email coordination. DRAFT special election packet- attachment #2.
5. If only two property owners volunteer to run for the special election to fill the two vacancies, the NEC agreed to make the following recommendations to the HLR Board at the next HLR Board Meeting (21 April):
 - the special election be canceled, and the two candidate volunteers be selected to fill the two vacant positions
 - the HLR board consider appointing them to fill the vacancies at the April meeting instead of waiting until May 2021.

6. The next NEC meeting will be 18 April, 6pm at the Kling-Peachey residence. All property owners are welcome to attend. The purpose of the meeting will be to stuff envelopes for the special election.

7. Due Outs:

- Randy- make final edits to SE Nomination letter & print.
- Eileen- prepare minutes, accept corrections and coordinate for minutes to be posted on the HLR website.
- Eileen- prepare draft SE Ballot Packet and accept edits. Send final to print guru (Randy) for final formatting & printing.

8. Minutes prepared by Eileen on 24 Mar.

9. If there are any questions, please contact Karen T at ktribaz@gmail.com.