

Governing Documents Committee Meeting
Minutes 12 Sep 2021
Final as of 20 September 2021

1. The GDC committee met on 12 Sept 2021 with the following members attending: Claire P, Corinthea P, and Eileen A.

2. Discussions:

- Resignation of GDC Chair: Todd M resigned effective 12 Sept 2021. Corinthea P was selected as the new Chair.
- Recruitment of New Members: Agreed to mention in these minutes and on the HLR website the need for interested new members who are willing to do the work shared by all members
- Summary of Past Motions: New suspense date for final summary of past years slipped to 10 Oct. Summaries to be posted NLT 10 Oct to GDC groups page or emailed to Eileen for posting. Summaries to include a summary of assessment on which motions are not correctly captured in our governing documents to include Association Rules. Updated the division of years for review:
 - Corinthea- 2002 – 2009 and 2020-2021
 - Claire- 2014-2018
 - Eileen- 2010- 2013 and 2019

GDC Goal is to ID other GDC actions necessary to ensure our governing documents and Association Rules are following past motions; submit the summary to HLR Board and post it on the HLR website by November 2021.

- Draft GDC Procedures: draft procedures now posted on GDC Group page for review/comment by 10 Oct.
- Next Step: Review/Recommend updates to:
 - Association Rules: Ensure they are in sync with Summary of motions; Goal recommend changes by Nov 2021 meeting
 - ByLaws: Edit, ensure does not overstep other governing documents and common-sense fixes.

3. Next meeting: Our next GDC meeting will be on 20 Oct at 10AM prior to the scheduled HLR Board meeting at Schieffelin Hall. All property owners are welcome to attend. Meeting agenda: ID any recommended updates/editions to our governing documents/Association Rules as a result of our review of past motions; Set timeline to motion proposed changes/edits; Set timeline for ByLaws review

4. Task/ Due Outs:

- All to finalize review of past motions: Suspense: 10 Oct and forward input to all members or post on GDC groups page.
- All summarize your summary on which governing documents or Association Rules need to be updated to comply w/ past motions. S: 10 Oct.

- All, as part of your summary, ID any past motions that violate our governing documents. S: 10 Oct 2021
- All, review and edit posted GDC procedures. S: 10 Oct.
- Eileen to consolidate Summary of Past Motions to one document on Google Groups, if forwarded to her, NLT 12 Oct.
- Eileen to draft GDC minutes and Report to the Board; consolidate edits; submit final to Corinthea for forwarding.
- Corinthea to submit final minutes, report, and next meeting information to the HLR Secretary for posting.
- Corinthea to request HLR Secretary post update on members and new chair plus “Members wanted” on GDC webpage.
- Corinthea to submit final GDC report to the Board liaison so the GDC liaison can motion our members, new chair, function, and duties for board approval. The report will be emailed separately.
- Corinthea and Billy, GDC Liaison, to submit for action/motion at Sept/Oct 2021 BOD meeting for approval: GDC mission and duties, and new chair.

Open motions from 19 July GDC meeting:

- Billy, GDC Liaison, to submit for action/motion at Aug 2021 BOD meeting for approval: GDC mission and duties
- POST meeting task: Billy to forward per our draft procedures the two agenda items that he motioned during the July BOD meeting for the GDC review and make a recommendation on: Windmill duties and Access to HLR Files.