

CCR Committee Meeting
Minutes 15 May 2021
as of 16 May 2021

1. The CCR committee met on 15 May with the following members attending: Todd M, Billy McF (Board Liaison), Claire P and Eileen A. Property owners attending included Tommie S, Karen T, Wade B and Debbie McF.
2. Introduction: The temporary Board Liaison to the Committee, Wade B, provided the 2013 committee mission and methods statement as a starting point for discussion.
3. Discussion:
 - Separation of Power: the group felt that it needed autonomy from the board to do its mission effectively which included limiting board member membership on the committee.
 - Roles: the group selected Todd M as the Committee Chair, acknowledged Billy McF as the Board Liaison and member of the committee with no special voting or override power. Eileen A volunteered to take notes and publish minutes/reports.
 - Name: the group settled on a new name, Governance Committee (GC), since it better encompassed all the HLRPOA governing documents.
 - Mission and duties: The team edited the mission and duties, and will submit to Board for approval:

The Governance Committee (GC) serves as a resource to guide the HLR Board of Directors, ensuring they operate within the framework of HLR governing documents, and advises the Members of the Association whenever questions occur about the meaning, interpretation and/or application of HLRPOA governing documents.

To accomplish their duties, the GC will:

1. Become knowledgeable about HLR Articles of Incorporation, Declaration of Conditions, Covenants, Restrictions and Easements (CCR), ByLaws, Association Rule, and state laws and judicial decisions that impact those governing documents and advise the Board accordingly.
2. Create open routes of communication with other Committees of the Board.
3. Remain available for question from Association Members about HLR governing documents. The Committee will inform the board of any communications with Members and courtesy copy any responses.
4. Recommend to the Board any amendments to our governing documents as needed.

Compendium (Summary) of Past Motions: The group realized that to better understand the status of our governing documents compared to past board decisions, the team needed to update/create a list of past motions which impact our governing documents through a rule(s) change or sets precedent. This summary would then serve as potential starting point of future actions. The group agreed to divide up past years and each would extract from past minutes to create a summary of past motions. Goal is for each to have completed and shared their summary by the next GC meeting date. Past minutes now posted on HLR website:

- Todd M: Years 2019 through 2021

- Claire P: Years 2015 through 2018
- Billy McF: Years 2013 through 2014
- Eileen A: Years 2002 through 2012

4. Next Meeting: The next GC meeting is set for 22 June at 10AM at Schieffelin Hall pending Hall availability. The meeting agenda: discuss highlights of each of our summaries, discuss impact on our governing documents; discuss/create a plan of action.

5. Due Outs:

- Eileen to create/share draft minutes for review; update as needed and submit to HLR Secretary for web posting and GC Chair. Eileen to prepare draft GC report.
- GC Chair: to submit GC report to the Board for consideration/action (sent separately).
- GC Chair in coordination w/ GC Board Liaison to submit name change, mission and duties for Board approval.
- Each: extract a summary of past motions for the years assigned (format sent separately); share your summary to other GC members no later than 19 June 2021.